

## STALMINE-WITH-STAYNALL PARISH COUNCIL

### Minutes of the meeting of the Parish Council held on Tuesday 8 December 2015 at 7.00pm at the Village Hall, Stalmine

**Present:** Cllrs J Jackson (Chairman), K Jenkinson, S Pelham and D Walmsley

**In Attendance:** Jan Finch, Clerk to the Council

#### **072(2015-16) Apologies for Absence**

None

#### **073(2015-16) Declaration of Interests and Dispensations**

Cllr Pelham declared a pecuniary interest in planning application 15/00954/FUL as it involves her neighbour.

#### **074(2015-16) Minutes of the Last Meeting**

**Resolved:** that the minutes of the meeting held on 10 November 2015 be agreed as a true record.

#### **075(2015-16) Public Participation (Including Police Report)**

Councillors **resolved** to adjourn the meeting to allow members of the public to bring matters relating to the agenda to the attention of the council.

Councillors noted the police report and summary of crime and anti social behaviour in the parish.

On the conclusion of public participation councillors **resolved** to reconvene the meeting.

#### **076(2015-16) Pensions Auto Enrolment**

Councillors considered the duty imposed on all employers to comply with pensions auto enrolment legislation and noted that this will apply to the parish council in February 2017. Councillors considered a number of policy options in preparation for compliance and **resolved:**

- a) That the parish council agree to use the Local Government Pension Scheme as its pension scheme
- b) That the parish council defer a decision on whether the parish council will make an employer contribution in circumstances where it is under no onus to make such a contribution and that the Clerk seek a view from NALC on the possible equal pay implications in order to inform that decision
- c) That the parish council build up a small contingency fund to enable payments to be made from February 2017 should they be required.

#### **077(2015-16) Payroll Services**

Councillors noted that the Clerk's workload has increased with the requirements of the new transparency code and further noted that, it appears, the HMRC payroll software is not compatible with pensions auto enrolment. Councillors therefore **resolved** to delegate payroll services to Towers and Gornall accountants to address the workload issue and circumvent any possible payroll software problems. Councillors noted that the cost is estimated to be £200 per annum and provision will be made in the draft budget.

#### **078(2015-16) Parish Based Bus Scheme Consultation**

Councillors noted that LCC is consulting on a parish based bus service scheme and has asked town and parish councils to provide responses to the following questions – is such a scheme of interest to the community, is there a demand for such a service locally and what support would be required from

LCC to enable the parish council to take control and ownership of a parish based public transport service. Councillors **resolved** that

- a) At the current time the parish council would not be interested in such a scheme given that there is a regular public transport service but this would become of interest if there were no other public transport service available
- b) At the current time there is no local demand given the current service but the demand is likely to be there if there were no alternative
- c) As a small parish with limited funds and staff time the parish council would need considerable financial and technical support from LCC

#### **079(2015-16) Electoral Review of Lancashire: Draft Recommendations**

Councillors noted that the Local Government Boundary Commission has now produced draft recommendations for future electoral arrangements for Lancashire County Council in order to balance the number of electors in each division more evenly. As a result the recommendation is that Stalmine and Staynall are included in a new division covering Thornton and Hambleton. Councillors **resolved** to respond to the consultation and object to the recommendation for the parish on the basis that Thornton as an urban area has no community of interest with rural areas and Over Wyre is such a community of interest. Instead councillors felt that Great Eccleston and Inskip should be removed from the current Wyreside division.

#### **080(2015-16) Planning Applications**

##### **15/00919/FUL**

**Proposal:** Creation of a new driveway/vehicular access

**Location:** Bridge Haven, Mill Lane, Stalmine

It was agreed that the parish council has no objections to the proposal.

##### **15/00874/OUT**

**Proposal:** Outline application for the erection of 3 dwellings with all matters reserved

**Location:** Kilmory, Stricklands Lane, Stalmine

It was agreed that the parish council has no objections to the proposal but has concerns over traffic access and egress onto an already busy main road.

##### **15/00868/REM**

**Proposal:** Reserved matters application for the erection of one two storey dwelling with integral garage following outline approval 14/00532/OUTMAJ

**Location:** Plot 9 Land Adj Pennine View, Mill Lane, Stalmine

It was agreed that the parish council has no objections to the proposal.

##### **15/00933/FUL**

**Proposal:** Single storey rear extension

**Location:** Peach Cottage, Hallgate Lane, Stalmine

It was agreed that the parish council has no objections to the proposal.

##### **15/00954/FUL**

**Proposal:** Change of use of part of rear garden area including extension to existing garage for use as a commercial cattery (sui generis)

**Location:** Newlands, 20 Brick House Lane, Stalmine

Cllr Pelham left the meeting for this item. It was agreed that the parish council objects to the proposal on the following grounds: the site is located on a narrow country lane with no speed limit and no passing places. Traffic on the lane has increased considerably given recent planning approvals and the number of large commercial vehicles has become much more common. The lane is now dangerous for pedestrians and riders and the Parish Council feels that the increase in traffic generated by this application would add to what is already a problem.

#### **15/00042/FUL**

**Proposal:** Erection of three holiday cottages following demolition of existing storage building

**Location:** Highgate Barn, Highgate Lane, Stalmine

It was agreed that the parish council objects to the proposals on the grounds that they will impact on the residential amenity of neighbours, are over-intensive and impact on the largely agricultural character of the area, access and traffic issues are already problematic and the developments will impact on nature conservation and trees.

#### **081(2015-16) Finance**

##### **a) Receipts this month**

Transparency Fund grant	£564.00
High Interest Account interest	£0.51

##### **b) Payments to be approved:**

1275/76/77 Staff costs	£909.62
1275/77 Staff expenses on behalf of the Council	£38.71
Wyre Council	£15.00
Wyre Building Supplies	£60.35
Mr K Jenkinson (reimbursement for festive lights)	£50.00

##### **Payments by Standing Order for Noting:**

Easy Websites (monthly hosting fee)	£24.00
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##### **c) Statement of Accounts – November 2015**

The statement of accounts for the month ending November 2015 shows

Business Current Account	£739.39
Business High Interest Account	£11,471.96
General Reserve Account	£3,369.16

Councillors **resolved** to approve the accounts for payment and noted the receipts, the payment by standing order and the statement of accounts.

#### **082(2015-16) Reports from Outside Bodies (for information)**

None.

#### **083(2015-16) Clerk's Report (for information)**

Councillors noted the Clerk's report in respect of:

##### Container for Flood Equipment

Caroline Holden from LCC's Emergency Planning Team has not been able to identify a location for the container either within the parish or within a mile radius. If no location can be found equipment will not be able to be stored locally and this could have a detrimental effect on local properties in the event of flooding.

Proposed Charge for Collection of Green Waste

Wyre Council has agreed to introduce a £30 a year charge for one green bin with a slightly reduced charge for a second green bin as a result of a reduction in funding by Lancashire Council. The charge will be introduced from either April or June 2016.

**084(2015-16) Date and Time of Next Meeting**

The next meeting of the Parish Council will be held on **Tuesday 12 January 2016** at 7.00pm.

There being no further business the Chairman closed the meeting at 8.10pm.